



## M. A. APPLICATION INSTRUCTIONS

Intercultural Institute of California-M.A. Korean Studies

ALL OF THE FOLLOWING APPLICATION MATERIALS ARE REQUIRED AND MUST BE SUBMITTED. If you are an international student, we strongly recommend that you submit your application early due to possible delays in visa processing.

**BEFOR SENDING YOUR APPLICATION MAKE COPIES OF ALL FORMS AND DOCUMENTS FOR YOUR FILES.**

1. APPLICATION FORM: completed in English
2. ENROLLMENT AGREEMENT: completed and signed.
3. \$65.00 APPLICATION FEE (non-refundable) and \$70.00 REGISTRATION FEE: Payment must be in U.S. dollars: MC/VISA or by check drawn in an American bank or in the form of an international money order payable to "IIC."
4. PERSONAL STATEMENT OF PURPOSE: the statement should discuss: your reason for applying to the I Intercultural Institute of California M.A. Korean Studies program, your work experience, education, background, and other pertinent information including your career goals and plans following completion of the M.A. degree.
5. TWO LETTERS OF RECOMMENDATION from university professor or recent employer. If not in English, the letters of recommendation must be accompanied by an English translation. Letters should be on letterhead and submitted in sealed envelopes signed by the recommender along the seal. The letters may be mailed directly to IIC.
6. EVIDENCE OF FINANCIAL SUPPORT for non-U.S. citizen and non-U.S. permanent residents only.
  1. Complete the Certificate of Funding Form
  2. Have the manager of your bank submit a Bank Letter which must be on institution's letterhead or Certificate of Sponsorship. Sample letter and Certificate will be provided.
7. ORIGINAL TRANSCRIPTS from all colleges and universities you have attended. The transcripts should show your grades, approximate class rank and any degree received. If not in English, the transcript must be accompanied by an English translation. The transcripts may be sent directly to IIC.
8. OFFICIAL TOEFL examination score report (Test of English as a Foreign Language), unless your native language is English. Requirement for TOEFL examination with a score of minimum 550 must be met **before** the graduation of the program.

Review of Applications: Applications will not be reviewed until all required information and the application fee have been received. The Admission Committee reviews completed application on an ongoing (rolling) basis. Applications completed after the deadline will be considered only if space remains available.

If your circumstances require that you have an early admission decision, please call the IIC office after you have submitted your application. Every effort will be made to accommodate you.