



ENROLLMENT AGREEMENT

Intercultural Institute of California _____
School Name

1362 Post Street San Francisco, CA 94109 _____
Address where instruction will be provided

Student Name

Address City State Zip Code

ANY QUESTIONS OR PROBLEMS CONCERNING THIS SCHOOL WHICH HAVE NOT BEEN SATISFACTORILY ANSWERED OR RESOLVED BY THE SCHOOL SHOULD BE DIRECTED TO: THE COUNCIL FOR PRIVATE, POSTSECONDARY AND VOCATIONAL EDUCATION, 1027 TENTH STREET, FOURTH FLOOR, SACRAMENTO, CA 95814, (916) 445-3427

This agreement is a legally binding instrument when signed by the student and accepted by the school. Your signature on this agreement acknowledges that there is no misrepresentation of identity, and you have been given reasonable time to read and understand it. As a student you will pledge to uphold high standards of academic honor. It also acknowledges that you have been given a written statement of the refund policy and procedures and a catalog, which includes a description of the course or educational service and all material facts concerning the school, program or course of instruction which are likely to affect your decision to enroll. Immediately upon signing this agreement, you will be given a copy of it to retain.

This agreement is for the course or educational service _____
Title and description

A total of _____ are required to complete the course or educational service.
Clock hours, weeks, or lessons

Start date: _____ Scheduled Completion Date: _____

BUYER'S RIGHT TO CANCEL

The student has every right to cancel this enrollment agreement and obtain a refund.
Describe the form and means of notice that the student must use to cancel the enrollment

Agreement and the title and address of the school official to whom the notice should be sent or delivered.

EXAMPLE: You may cancel this enrollment agreement and receive a refund by providing a written notice to Jane Doe, Director, Intercultural Institute of California, 1362 Post Street, San Francisco, CA 94109.

REFUND INFORMATION

The student is entitled to a full refund of tuition and registration fee or the facility use fee if they cancel the enrollment agreement within 72 hours (3 business days) of signing it. If the student cancels after 72 hours of signing the enrollment agreement but before the first day of class, they are entitled to a refund of the tuition fee but not the registration fee. A student who cancels the enrollment agreement for just the Facility Use fee after 72 hours of signing it is not entitled to any refund. If the student cancels after 72 hours of signing the enrollment agreement and after they have already attended at least one day of class (not necessarily the first designated day of class), they are entitled to a pro rata refund minus the registration fee for the unused portion of the tuition. To qualify for this refund, the student must have completed 60% or less of the instruction from the day they first started attending the class (not necessarily the first designated day of class). For example, if the student completes only 30 hours of a 90 hour course and paid \$300.00 tuition, the student will receive a refund of \$200.00

\$300 amount paid for instruction	x	60 clock hours of instruction = <u>paid for but not received</u> 90 clock hours of instruction for which the student has paid	\$200 refund amount
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The school will also refund money collected for sending to a third party on the student's behalf such as license or application fees. If the school cancels or discontinues a course or educational program, the school will make a full refund of all charges. Refunds will be paid within 30 days of cancellation or withdrawal.

FEES AND CHARGES

The student is responsible for the following fees and charges:

Registration	\$ _____	
Tuition	\$ _____	
Equipment	\$ _____	Itemization: (Optional)
Textbooks	\$ _____	Itemization: (Optional)
Other	\$ _____	Itemization

Nonrefundable Charges	\$ _____	Itemization
Nonrefundable deposits	\$ _____	Itemization
STRF*	\$ _____	Itemization
<u>TOTAL CHARGES</u>	\$ _____	

THE TOTAL AMOUNT FOR ALL FEES, CHARGES AND SERVICES THE STUDENT IS OBLIGATED TO PAY FOR THE COURSE OR EDUCATIONAL SERVICE IS: \$ _____

* You must pay the state-imposed the Student fee for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF fee if either of the following applies:

1. You are not a California resident,
2. Your total charges are paid by a third party, such as an employer, government program or other payer and you have no separate agreement to repay the third party.

My signature below certifies that I have read, understood and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Signature of student

Date

This agreement is not operative until the student makes an initial visit to the institution and receives a thorough tour, or attends the first class or session of instruction. This requirement is not applicable to correspondence or other distance learning programs.

Date of Tour Visit

Signature of Student

I certify that I.I.C. has met the disclosure requirements for Education Code 94312 of the Private Postsecondary and Vocational Reform Act of 1989.

Institutions participating in state or federal student assistance programs:

I further certify that the institution has met all requirements for the administration of any state financial aid program under Chapter 2 (commencing with Section 69500) of Part 42 or any federal student assistance program under Title IV of the federal higher Education Act of 1965 (P.L. 89-329). Extensions of the act, amendments to that act and rules and regulations adopted under the act.

Signature, Title of School Official Date

This agreement is accepted by _____
Signature of School Official Date

NOTICE

ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSE WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.